

Donation Deposit Form

Please type or print and complete form in ink. Include the Deposit Form with cash, checks, and credit card information. Incomplete information may result in a delay of crediting funds to your account. [For cash donations, please complete a separate Cash Donor Information form.](#)

Date: _____

Account Name: _____

Account Number: _____

Department + Zip: _____

Contact Person: _____

Contact Phone: _____

Summary:

Cash	_____
Checks	_____
Credit Cards*	_____
Total	_____

* Attach original card holder authorizations

Type of Deposit (please check):

Donations *A voluntary gift or, contribution where the donor receives nothing of material value in return such as fundraising gift, response to alumni newsletter solicitation, etc.*

Please describe and attach documentation if available:

State donor conditions/restrictions if applicable:

Non-donation *Receipt of fees from philanthropic-related events such as college banquets, athletic activities, memberships, auction items, raffles, Tower Award, etc.*

Please describe and attach documentation of activity:

Submit to:
 Advancement Services
 Clark Hall, 3rd Floor, Extended Zip 0184
 Phone: 924-1799

