

**SAN JOSÉ STATE UNIVERSITY
ONE WASHINGTON SQUARE
SAN JOSÉ, CA 95192**

**S20-2, University Policy, Students' Rights to Timely
Feedback on Class Assignments**

Rescinds and Replaces: University Policy F13-1

Effective: Fall 2020

Legislative History:

At its meeting of February 10, 2020, the Academic Senate approved the following policy recommendation presented by Senator Sullivan-Green for the Instruction and Student Affairs Committee. F13-1 was adopted in Fall 2013 in response to concerns that grading policies were fragmented and did not include expectations for feedback to students on assignments. The policy was meant to be temporary until a comprehensive grading policy was created. In Fall 2018, the Academic Senate approved F18-5, which incorporated a majority of grading policies related to final course grades; However, F18-5 did not include language relating to student feedback.

ACTION BY UNIVERSITY PRESIDENT:

**Signed and Approved by
President Mary A. Papazian
San José State University
on May 4, 2020.**

University Policy

Students' Rights to Timely Feedback on Class Assignments

Whereas: F13-1 was meant to be a temporary policy until such time as an omnibus revision of grading policies and procedures was passed, and

Whereas: A number of policies have been enacted encompassing grading issues, but have specifically excluded students' rights to timely feedback on class assignments, and

Whereas: Faculty have a responsibility to provide timely feedback to students regarding their work, therefore be it

Resolved: That F13-1 be rescinded and be replaced with the following.

Approved: February 2, 2020.

Vote: 12-0-0.

Present: Delgadillo, Honda (non-voting), Jackson (non-voting), Khan, Kim, Kitajima, Parent, Roque, Sen, Sullivan-Green, Trang, Wilson, Wolcott, Yao.

Absent: Hill, Honda, Rollerson, Sorkhabi, Walters.

Financial Impact: Small amount of work to the faculty to adjust their assignment schedules.

Workload Impact: None.

University Policy

Students' Right to Timely Feedback on Class Assignments

Feedback on an assignment is a student's right. Timely feedback enables a student to successfully progress in and complete a course; therefore, faculty should provide feedback in a timely manner. When assigning student work, faculty should indicate the expected timeframe when feedback will be provided, and if a delay occurs, students should be notified of the new expected timeframe. When feedback on an assignment affects performance on subsequent assignment(s), the due date for the subsequent assignment(s) should enable students to maximize their performance on the assignment(s).