**SJSU Charles W. Davidson College of Engineering**

**Application for a Davidson Student Conference Support Grant**

(This part is to be completed by the student)

Please complete the following information. Group this completed sheet with the attachments listed below into a single pdf file named LastName\_FirstName\_SCSG\_2025-26.pdf and upload it using the submission link: <https://forms.gle/t39KYg41eHqzLTkt9>

1. Student name (First, Last):
2. Student ID:
3. Email address:
4. CoE department:
5. Last semester enrolled at SJSU:
6. Actual or expected graduation semester:
7. Current GPA:
8. Title of Accepted Conference Paper (acceptance notification required):
9. Coauthors, if any, and affiliation:
10. Oral or poster presentation? :
11. Will you be presenting the paper yourself? :
12. Conference name & sponsoring organization:
13. Is this a high-quality conference? Briefly explain:
14. Where is the conference held? :
15. Start and end day of the conference:
16. Does the conference organization offer student conference participation grants? :
17. If yes, have you applied for such a grant? :

(You must apply; Approval of a CoE grant is provisional & costs reimbursement is granted only if your application to a conference organization grant is declined)

1. Requested CoE grant amount, including a budget plan:

(Not to exceed $1000; please check with your advisor)

1. If your conference expense is also funded by additional source(s), state the source and the partial amount provided:
2. Name of your Faculty advisor

(please ask your advisor to complete the support form attached)

Please attach the following to the completed application form:

1. Final acceptance notification of the conference paper
2. A one-page resume
3. Signed advisor support form

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Faculty Advisor Support Form (for Advisor to complete & provide to the student)

Faculty Advisor name & rank:

CoE department:

Mentored student name:

Conference name & sponsoring organization:

Accepted paper title:

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1) Please comment on the quality of the student’s conference paper:

2) Please comment on the quality of the targeted conference:

3) Recommended student grant amount (≤ $1000):

The announcement for this initiative states: “This initiative is meant to increase conference participation by CoE students beyond what can currently be supported by the faculty home department funding, faculty existing grants and contracts, the Davidson Student Scholars Program, and travel grants awarded to students by conference organizers. **It is not intended to replace any of these other sources of funding for student travel**.  Whenever possible, faculty should be including travel for students to present research results into their budgets when submitting proposals.”

4) Please state why the student travel cannot be supported by your own research grants/contracts, if any:

5) Please list all your grant proposals for external funding submitted within the past 12 months (grant proposal, funding source, project title, total funding requested, date of submission) that included student travel in the project budget, as evidence of good faith efforts to secure outside funding for student travel.

Faculty signature (electronic or wet):

Date: